



Name \_\_\_\_\_ Year \_\_\_\_\_

DIRECTORS
MARY KAY WORKSHEET
THIS IS AN INFORMATIONAL WORKSHEET FOR OUR CLIENTS
CALL IF YOU NEED HELP WITH IT.

- Moneys (Income) Collected from other than Clients (ie. Your consultants)
(Rent Collected for Rooms, Workshops, Tapes, etc.)
Gross Rent Paid Out for Meeting Rooms
Workshops (Paid Out)
Tapes (Paid Out)
Other (Description)(Paid Out)
Prizes & Awards Purchased for Your Consultants (Other than product)
News Letter Costs (Outsourcing or Printing and Software Costs)
Directors Clothing
(Directors Suit, Ball Gown - If Required for Dallas)
Gross Payroll or Wages Paid to Secretary, Clerk, etc.
Payroll Taxes:
Suta
Futa
FICA Matching

Other Miscellaneous Expenses:

Table with 2 columns: Amount, Description. Multiple rows for data entry.