

WEEKLY TRACKING SHEET FOR THOSE THAT ARE COMMITTED TO BEING A STAR CONSULTANT!

Star Quarter Dates: Q1 - July 1 - Sept. 30 | Q2 - Oct. 1 - Dec. 31 | Q3 - Jan. 1 - Mar. 31 | Q4 - Apr. 1 - June 30

Name: _____ Week of: _____

I'm Committed: 4 New Bookings, 1-2 guest at events, \$300 retail/week and FINISH Weekly Checklist

Designed by QT Office. 

1 4 NEW BOOKINGS

(From Skin Care Parties, Warm Chatter, Referrals, Customer Phone calls, etc)

Name: _____ Date of Booking: _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

3 CHOOSE HOW TO CREATE A \$300+ RETAIL WEEK

Skin Care Class		Facials/On the Go Appts.		Customer Re-orders	
Hostess	Sales	Name	Sales	Name	Sales
_____	_____ / _____	_____	_____ / _____	_____	_____ / _____
_____	_____ / _____	_____	_____ / _____	_____	_____ / _____
_____	_____ / _____	_____	_____ / _____	_____	_____ / _____
_____	_____ / _____	_____	_____ / _____	_____	_____ / _____
Total SCC: _____		Total F/OTG: _____		Total Re-orders: _____	

Total Sales for the Week: _____ Weekly Retail ordered: _____

2 1-2 GUEST EVENT

Name: _____ Event/ # Guests _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

4 SHARE THE OPPORTUNITY

(Face to Face, Phone Call, Event, Etc)

Name: _____ How did you share? _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

_____ / _____

5 YOUR WEEKLY CHECKLIST

- Place your order
- I coached every appointment
- I pre-profiled all my guests
- Submit your weekly tracking sheets totals on your Directors Unit Website

Retail for this Quarter: _____ Retail needed to complete Star: _____ New Team Members added this week: _____ Total Active Team: _____