

WEEKLY ACCOMPLISHMENT SHEET: ONLINE OUTLINE

Fill out every week and submit online **or** print, fill out & bring to your director.

Enter Weekly Accomplishment Details:
 (click on the blue links below for help on what to enter in each field. You may enter accomplishments daily, if you wish. When you want to submit your complete accomplishment list to your director, use the Submit tab to send them to her.)

Date (MM/DD)	Hostess	# Hrs	# Gst	# Ord	# Bks	# SCS Sold	\$ Sales (Less Tax)	\$ Sales Tax	\$ Hostess Gifts	\$ Give Away	\$ Non-Recov Sales Tax

Weekly Accomplishment Details:

Date	Hostess	Hrs	Gst	Ord	Bks	SCS Sold	Classes Facials	On The Go	PWS	Shows	PCP Misc	Sales Tax	Hostess Gifts	Give Away	Non Rec Sales Tax
Totals:															
This Week's Total		0	0	0	0	0	0								
Year to Date Total		0	0	0	0	0	0								
Weekly Total (less tax):												Year To Date Sales Total (less tax):			

Please Note: The weekly accomplishment sheet is not a complete summary for income tax or accounting purposes.

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Details Summary Next Week New Team Members Earnings Submit

Week of: 12/2/2007 - 12/8/2007 Show Last Seminar Year Unit Member: Myself

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Totals:															
This Week's Total		0	0	0	0	0									
Year to Date Total		0	0	0	0	0									

Weekly Total (less tax) Year To Date Sales Total (less tax)

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Done

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Date (MM/DD)	Hostess	# Hrs	# Gst	# Ordr	# Bks	# SCS	\$ Sales (Less Tax)	\$ Sales Tax	\$ Hostess Gifts	\$ Give Away	\$ Non-Recov Sales Tax
12/1/07	Carli Robertson	2	6	6	3	3	1000	68.50	10.00	100.00	.69

Weekly Accomplishment Details:

Date	Hostess	Hrs	Gst	Ordr	Bks	SCS Sold	Classes Facials	On The Go	PWS	Shows	PCP Misc	Sales Tax	Hostess Gifts	Give Away	Non Rec Sales Tax
Totals:															
This Week's Total		0	0	0	0	0									
Year to Date Total		0	0	0	0	0									

Weekly Total (less tax) Year To Date Sales Total (less tax)

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Date (MM/DD)	Hostess	Hrs	Gst	Ordr	Bks	SCS Sold	Classes Facials	On The Go	PWS	Shows	PCP Misc	Sales Tax	Hostess Gifts	Give Away	Non-Recov Sales Tax
											PCP / Miscellaneous				

Add

Weekly Accomplishment Details:

Date	Hostess	Hrs	Gst	Ordr	Bks	SCS Sold	Classes Facials	On The Go	PWS	Shows	PCP Misc	Sales Tax	Hostess Gifts	Give Away	Non Rec Sales Tax	
12/1/07	Carli Robertson	2	6	6	3	3	\$1,000.00					\$68.50	\$10.00	\$100.00	\$0.69	
12/2	Gloria Newton	1	1	1	1		\$54.00					\$3.70				
11/30	Dr's Office--Gitts	.5	0	0	0			\$200.00				\$13.70				
11/29	none		0	0	0				\$104.00			\$7.12	\$5.00			
11/30	Reorders	2	0	5	0						\$400.00	\$27.40				
Totals:																
This Week's Total		5.5000	7	12	4	4	\$1,054.00	\$200.00	\$104.00			\$400.00	\$120.42	\$15.00	\$100.00	\$0.69
Year to Date Total		5.5000	7	12	4	4	\$1,054.00	\$200.00	\$104.00			\$400.00	\$120.42	\$15.00	\$100.00	\$0.69
Weekly Total (less tax)							\$1,758.00									\$1,758.00

Done

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Details Summary NextWeek New Team Members Earnings Submit

Week of: 12/2/2007 - 12/8/2007 Show Last Seminar Year Unit Member: Myself

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Weekly Activity Recap:

Potential Team Members Interviewed	#0
Number of New Team Members	#0
Number Appointments for Next Week	#0
Number of Skin Care Sets Sold *	#4
Skin Care Classes Sales *	\$1,000.00
Facial Sales *	\$54.00
On the Go Appointment Sales *	\$200.00
Online/PWS Orders *	\$104.00
Shows (Trunk Shows, Collection Previews, etc) *	\$
Brochure/PCP/Misc Sales/Reorders *	\$400.00
Weekly Sales Total Less Tax *	\$1,758.00

*To update this figure go back to the Details tab to change the values there.

Orders submitted to the Company this Week:

Section 1 Wholesale from Company	\$0.00
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Details Summary **Next Week** New Team Members Earnings Submit

Week of: 12/2/2007 - 12/8/2007 Show Last Seminar Year Unit Member: Myself

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Next Week's Goals:

Amount of Sales \$
 Number of Skin Care Classes #
 Number of Facials #
 Number of On The Go Appointments #
 Number of On With The Shows #
 Number of Interviews #
 Number of Customer Calls #

I Would Like More Information About the Following Areas:

Booking Closing My Classes
 Coaching Customer Service
 Sharing the Opportunity Business Management
 Telephone Sales Obtaining Reorders

javascript:WebForm_DoPostBackWithOptions(new WebForm_PostBackOptions("ctl00\$ContentPlaceHolder1\$TAB5\$TAB5\$NextWeek", "", true,

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Details Summary Next Week **New Team Members** Earnings Submit

Week of: 12/2/2007 - 12/8/2007 Show Last Seminar Year Unit Member: Myself

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Input New or Prospective Team Members

Interviewed Recruited Name Street Address Telephone Email Address

| ()

Add

New or Prospective Team Members

	Interviewed Or Recruited	Name	Street Address	Telephone	Email Address
✎ ✕	Both	Sherstin Fife		(801) 916-9594	sherstin@hotmail.com
✎ ✕	Interviewed	Liz Ballard		(801) 555-3546	

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Estimated Weekly Gross Profit

Weekly Sales Total (Less Tax)	\$ 1758.00
	X .40
Estimated Weekly Gross Profit	\$ 703.20

Deposit total amount collected in business account. It is suggested to allow 60 percent of sales for product replacement, 40 percent is profit less other business expenses.

This Week's Hourly Earnings

Your Estimated Weekly Gross Profit	\$ 703.20
Divide by	
Hours Worked	5.50
=	
Total Earned Per Hour	\$ 127.85

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Details Summary Next Week New Team Members Earnings **Submit**

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To get a printer friendly version of your Weekly Accomplishments for your records, [Click Here](#).

Please choose the Sales Directors to whom you want your accomplishments to be sent:

Send To:	Send To Her:
Cheryl Lambert	<input checked="" type="checkbox"/>

Your accomplishments will not be visible to your Sales Director until you click on "Submit My Accomplishments."

<< Back **Submit My Accomplishments**

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