

Xtreme Team Weekly/Monthly Tracking Sheet

NAME _____

50+ Faces (Equivalent to 3 Classes Per Week)

Week Ending: _____

_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$
_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$
_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$
_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$
_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$	_____ Name & \$

\$500+ Per Week in New Sales

Week 1 \$ _____ NEW \$ _____ Reorders \$ _____ Total	Week 2 \$ _____ NEW \$ _____ Reorders \$ _____ Total	Week 3 \$ _____ NEW \$ _____ Reorders \$ _____ Total	Week 4 \$ _____ NEW \$ _____ Reorders \$ _____ Total
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3+ Career Chats Per Week

Y= Yes N=No M=Maybe

Week 1 Career Chats _____ Y N M _____ Y N M _____ Y N M _____ Y N M _____ Y N M	Week 2 Career Chats _____ Y N M _____ Y N M _____ Y N M _____ Y N M _____ Y N M
Week 3 Career Chats _____ Y N M _____ Y N M _____ Y N M _____ Y N M _____ Y N M	Week 4 Career Chats _____ Y N M _____ Y N M _____ Y N M _____ Y N M _____ Y N M

MONTH to DATE

(Keep adding weekly results for month end total)

_____ # Appointments (*full circle) HELD this month
 _____ # Total New Faces (product)
 _____ # Career Chats
 _____ # New Team Members
 _____ # Total Team _____ # Active
 _____ \$ Retail Sales
 _____ \$ Wholesale Order
 _____ \$ Total Team Production (yours + Team)
 _____ w/s towards STAR this QUARTER
 Star Goal: Sapphire Ruby Diamond Emerald Pearl
 *Full Circle appts = 3+ guests, \$200+ retail, 2+ Career Chats booked

5 New Contacts PLUS 1+ Bookings Per Day

Mark Each Day You Meet 5 + 1

1	2	3	4	5	6	7	8	9	10	11
12	13	14	15	16	17	18	19	20	21	22
23	24	25	26	27	28	29	30	31		

Month End Results

Circle YOUR Achievement **Xtreme * Xtreme Elite * Xtreme SUPER ACHIEVER**

_____ # Months Consistency
 _____ # Book 10 Appointments for NEW MONTH
 (# Parties _____ # Facials _____)
 Moved UP in RED from _____ to _____

Fax/text to your director by noon on Monday each week. Monthly totals dues by the 5th of the following month.

