

Class Date: _____

Class Time: _____

Hostess Name: _____ Telephone Number _____

Address: _____

Directions: _____

- Book Skin Care Class _____
- Review "Hostess Packet" with the Hostess _____
- Preliminary Coaching _____
- Send Reminder Card _____
- Telephone Coaching _____
- Call for Guest List _____
- Pre-Profile Guest _____
- Hold Skin Care Class _____
- Send Thank You notes to hostess & guests _____

Hostess Packet-
Include Beauty Books, Seasons Book, Outside Order Sheet, Samples, Recruiting Info. (MK at a glance), etc..

Follow-Up-
2 Days _____
2 Weeks _____
2 Months _____

Guest List

Name	Address	Telephone #	Pre-Profiled
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Referrals Unable To Attend

Name	Address	Telephone #	Pre-Profiled
1.			
2.			
3.			
4.			
5.			

Hostess Credit: _____ Coupon Used (if any): _____

Recruiting Info: _____

Notes / Comments: _____
