

# *Outside Orders Worksheet for Mary Kay Hostess*

<i>Name</i>	<i>Address, Phone, Email</i>	<i>Items Ordered/Quantity</i>	<i>Subtotal</i>	<i>Tax</i>	<i>Total Paid*</i>
		<b><i>Total Pre-Class Sales (Without Tax)</i></b>			

**Cash Check or Credit Card  
(VISA, MasterCard or Discover)**

**Sell \$100 in Outside Orders for a Special Gift!  
Must Collect the Money to Count!**