Mary Kay Weekly Accomplishment Sheet
Please note: The weekly accomplishment sheet is not a complete summary for income tax or accounting purposes.
If you choose to, send a copy of this sheet to your Independent Sales Director. You may want to retain a copy for your files. Use additional sheets if necessary.

*Section 2 items or gifts with purchase given to hostess or customer in addition to, or instead of, a discount from suggested retail price of Section I products.
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## Dear Independent Sales Director:

I would like more information about the following areas:

| Booking | Closing My Classes |
| :---: | :---: |
| Coaching | Customer Service |
| Sharing The Opportunity | Business Management |
| Telephone Sales | Obtaining Reorders |
| Skin Care Classes/Facials | On The Go Appointments |
| Online/Personal Web Site Orders | Shows (Collection Previews, etc.) |
| Pref. Customer Program Mailings/Reorders | Other ( |

## Next Week's Goals

Amount of Sales \$
Number of Skin Care Classes/Facials
$\qquad$
Number of On The Go
Appointments
Number of On With The Shows
Number of Team-Building
Appointments
Number of Customer Calls
This Week's Hourly Earnings
Your Estimated Weekly
Gross Profit
\$
$\div$
Hours Worked
=
Total Earned
Per Hour
\$

| New or Prospective Team Members |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| INTERVIEWED $(\boldsymbol{V})$ | recruited <br> (V) | NAME | COMPLETE ADDRESS | TELEPHONE | E-MAIL ADDRESS |
|  |  |  |  |  |  |
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