

MEETING ETIQUETTE

It is important that we never lose sight of where we came from. This list of etiquette standards is the guiding principles that Mark Kay taught and promoted throughout her 36 'active' years as the founder. She was the guiding force behind the decisions made about who we are and how we are different - and proudly so.

Listed below are a few guidelines that when followed, would definitely project the image Mary Kay would be proud to see if she were to slip into the back of our meeting room on any given Monday night.

1. We want to give our Director/ Sister Consultant who is speaking up front the respect she is due, by not interrupting her from the floor, not talking or chit-chatting to others while she is talking, and not making any loud comments when she is finished.
2. Make every effort to greet and warmly welcome any new consultant, and all Sister Consultant, taking particular care to make an adoptee (who may not know anyone in the room) feel special.
3. Remember, we are in the image business – and as MK consultants we honor her one request that we dress as professionally when we are doing our business – (yes that means at our unit meetings too) by wearing a skirted outfit. We know this is a “different” request, but it truly makes a difference in the way our guests assess us at our meetings. We are professionals and, YES, we are having a great time, but this is a Business Meeting so we have to keep it professional. Mary Kay asked that we do not give up-front recognition if you are not wearing a skirted outfit. If you are wearing slacks we will give you the recognition at the next meeting. A suggestion is to wear a white blouse, black jacket or the Beauty Coat and a black skirt to unit meetings. Then you are ready to slip right into that Red Jacket!!!
4. If we know we have to leave before the unit meeting is over, we sit in the back of the room to cause less disruption as we depart.
5. TURN OFF CELL PHONES AND BEEPERS OR PUT THEM ON VIBRATE before the meeting begins!!
6. When we have a guest /model, please arrive no later than 6:00pm to get ready. We must begin no later than 6:15pm and be finished by 6:55pm. When we bring a model for one of the classes, we bring everything that is needed to do her face.
7. We come prepared with our Weekly Accomplishment prepared, and business cards available – in case we need them.